Digital Recorder Basics

Power On/Off
To turn your digital recorder on or off, press and hold PLAY/PAUSE button for 2 seconds.

How To Setup Voice Activated Recoding (VOR)

1. Press and hold MENU/MODE button on front panel. ERASE will appear in the display box.
2. Use VOLUME +/- buttons, toggle until VOR appears in the display box.
3. Press the MENU/MODE BUTTON in once to enter VOR mode menu.
4. Toggle VOLUME +/- BUTTONS to choose ON or OFF.
5. Press MENU/MODE button once to set. VOR indicator will display in center display box.
6. After setting VOR mode, press and hold MENU/MODE BUTTON until recorder is in voice recorder screen.

How to set up for Telephone Recording

1. Plug one end of the Line In/Out Cable into MIC jack.
2. **Note**: Do not connect through the headphone jack. This will result in recording only one side of the conversation.
3. Plug the other end of the cable into the telephone adapter.
4. Connect one telephone cord between adapter and telephone.
5. Connect another telephone cord between the adapter and the wall jack.

See User's manual, page 9 for a diagram.

Digital recorder basics

Basic Troubleshooting

Why aren't any of the buttons working when I press them?
Make sure the HOLD switch is in the upward position. If the HOLD switch is placed downward, all the buttons will be locked out.

How do I erase information?
- To erase an **entire folder**, from the voice record screen, press and hold the MENU/MODE button. ERASE will appear in the display box. Press and release MENU/MODE button to enter ERASE mode. Press the VOLUME + button to toggle to the folder you would like to ERASE. Press and release the MENU/MODE BUTTON, and enter the ERASE yes or no mode. Use VOLUME +/- buttons to toggle between Y and N. Press and release MENU/MODE botton to select your choice. Press and hold the MENU/MODE button to return back to the voice record screen.

- To erase a **single file** in a folder, go to the file you would like to erase, press and hold MENU/MODE button. ERASE will appear in the display box. ERASE will appear in the display box. Press MENU/MODE button to enter ERASE mode. Press and release MENU/MODE button enter erase yes or no mode. Use VOLUME +/- buttons to toggle between Y and N. Press and release MENU/MODE button select your choice. Press and hold Menu/Mode button to return back to the voice screen.